

Requirements For Reports:

Each author can submit **any number of papers**.

The language of the report is any literary. Languages of summary (abstracts): **the first summary** is in any literary Turkic in the traditional or common Turkic writing system (see on the website <https://usakad.info/Library/>); **the second summary** is in one of the official international languages of the congress.

Reports should be prepared in Word 2010 or in a more recent version.

Maximum length of report – 16 pages (including formulas, tables, pictures, quotations, summary and key words), line spacing – 1.5.

Page settings: top – 20 mm, bottom – 20 mm, left – 25 mm, right – 15 mm, paper size – A4.

Name, surname and father's name of the author: Font: Times New Roman, size 14 pt; The font style is normal, right-aligned.

Title of the report: Font: Times New Roman, size 14 pt; font style: **Bold**, alignment: centered; Effects: first letter uppercase, others lowercase, (followed by a blank line).

Abstract 1 (summary 1) in any literary Turkic language: no more than 300 characters – Font: Times New Roman, size 14 pt, first line: left indent 1.25 cm; font style: regular, alignment: Justified, line spacing: 1.5.

Key words in any literary Turkic language: 5 words: font: Times New Roman, size 14 pt, first line: left indent 1.25 cm; font style: *Italic*, alignment: Justified, line spacing: 1.5 (followed by a blank line).

Abstract 2 (summary 2) in one of the international (English, Russian, German, Spanish) languages: no more than 300 characters – Font: Times New Roman, size 14 pt, first line: left indent 1.25 cm; font style: regular, alignment: justified, line spacing: 1.5.

Keywords in one of the international (English, Russian, German, Spanish) languages: 5 words: font: Times New Roman, size 14 pt, first line: left

indent 1.25 cm; font style: *Italic*, alignment: Justified, line spacing: 1.5 (followed by a blank line).

Main text: font: Times New Roman, size 14 pt, first line: left indent 1.25 cm; alignment: justified, line spacing: 1.5.

Subheadings: font: Times New Roman, size 14 pt, font style: **Bold**, alignment: left indent 1.25 cm (do not leave an empty line above and below the subheadings).

Formulas: alignment: right, numbered with Arabic numerals in parentheses:

$$2+2=4 \qquad (1)$$

Tables (with a blank line above and below): number with Arabic numerals; alignment: left without indent; Font style: *Italic*, Title font style: **Bold**:

Table 1. Title

Photos, drawings, maps, diagrams, graphs (with an empty line above and below): number with Arabic numerals; alignment: left without indent; Font Style: *Italic*, Text Font Style: **Bold&Italic**:



Photo 1. Text under the photo

Citations and references: within the text, indicating the source of literature used in a footnote¹ on the same page. Footnote font size 12 pt.

References: number with Arabic numerals; font: Times New Roman, size 14 pt; alignment: Justified, line spacing: 1.5.

¹ Link to source